

NATIONAL STATISTICS BUREAU
ANNUAL PERFORMANCE AGREEMENT OF THE DZONGKHAG STATISTICAL OFFICERS FOR 2018-19 APA
08 March, 2018

Section 2: Objectives, Success Indicators & Target

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To ensure availability of timely, relevant and reliable data/information at the Dzongkhag level		Collect, compile and submit Dzongkhag level socio-economic data/information to the NSB	1. Timeline by which the Monthly Consumer Price index is submitted to NSB	Date	0.5	(1). 25 th of the reference month.	(1). 30 th of the reference month.	(1). 1 st week of the following month	(1). 2 nd week of the following month.	(1). 3 rd week of the following month.
			2. Timeline by which the Quarterly Household Expenditure Survey is conducted and data is submitted to NSB			(2). 30 days after the end of the quarter	(2). 30 days after the end of the quarter	(2). 40 days after the end of the quarter	(2). 50 days after the end of the quarter	(2). More than 60 days after the end of the quarter
			Timeline by which the Annual Dzongkhag Statistics and Dzongkhag at A Glance is published online in the Dzongkhag website and data is submitted to NSB	Date	0.5	30 Oct. 2018	30 Nov. 2018	30 Dec. 2018	30 Jan. 2019	30 Feb. 2019
			Timeline by which the Gewog level data-base is published online in the Dzongkhag website and data submitted to NSB	Date	0.5	30 Jan. 2019	28 Feb. 2019	30 Mar. 2019	30 Apr. 2019	Later than Jun. 2019
			Timeline by which the Economic Census of Bhutan is conducted	Date	0.5	30 Jun. 2019	---	---	---	Later than Jun. 2019
Total weight					2					

Section 3: Trend values of success indicators

Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]	Projected Values [FY 2017-18]	Projected Values [FY 2018-19]
To ensure availability of timely, relevant and reliable data/information at the Dzongkhag level	Collect, compile and submit Dzongkhag level socio-economic data/information to the NSB	1. Timeline by which the Monthly Consumer Price data is submitted to NSB.	Date	(1) 12. (2) 0	(1) 12. (2) 0	(1) 12 (2) 0	(1) 12. (2) 2	(1) 12. (2) 4	(1) 12. (2) 4.	(1) 12. (2) 4.
		2. Timeline by which the Quarterly Household Expenditure Survey is conducted and data is submitted to NSB								
		Timeline by which the Annual Dzongkhag Statistics and Dzongkhag at A Glance is published online in the Dzongkhag website and data is submitted to NSB	Date	1	1	1	1	1	1	1
		Timeline by which the Gewog level data-base is published online in the Dzongkhag website and data submitted to NSB	Date	0	0	1	4	Total Gewogs	Total Gewogs	Total Gewogs
		Timeline by which the Economic Census of Bhutan is conducted	Date	0	0	0	0	0	1	1

Section 4: Definition of Success Indicators

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
<p>1. Timeline by which the Monthly Consumer Price data is submitted to NSB;</p> <p>2. Timeline by which the Quarterly Household Expenditure Survey is conducted and data is submitted to NSB</p>	<p>CPI refers to average change over time in prices of goods & services purchased by the households. It is a measure of average change over time in the prices of goods and services purchased by the households. It is used as a macro economic indicator of inflation, as tool for formulation of monetary and fiscal policy, and as deflator in national accounts</p>	<p>Use of mobile application tool to collect data and send directly to the database at the headquarter. Such measures are taken for timely publication and up to date information.</p>	<p>(1). Monthly. (2). Quarterly</p>	<p>(1). A total of 438 items (goods and services) are included in the current CPI to make the sample more representative. Prices of sampled goods and services are collected from different shops and outlets in twenty Dzongkhags and two urban towns by the Dzongkhag Statistical Officer's (DSO) every month using mobile. (2). Sample selected households, representative of the country in all the 20 Dzongkhags.</p>
<p>Timeline by which the Annual Dzongkhag Statistics is published in the Dzongkhag website and data submitted to NSB</p>	<p>The respective Dzongkhag Statistical Officers should collect, compile, analyze and publish the ADS online in the Dzongkhag's website and submit the data to NSB</p>	<p>Primary and secondary data (survey & admin data)</p>	<p>Annually</p>	<p>Dzongkhag, Gewog and Thromde sectors, official publications (national, regional and local)</p>
<p>Timeline by which the Dzongkhag at A Glance is published online in the Dzongkhag website and data submitted to NSB</p>	<p>The respective Dzongkhag Statistical Officers should collect, compile, analyze and publish the DAG online in the Dzongkhag's website and submit the data to NSB</p>	<p>Primary and secondary data (survey & admin data)</p>	<p>Annually</p>	<p>Dzongkhag, Gewog and Thromde sectors, official publications (national, regional and local)</p>
<p>Timeline by which the Gewog level data-base (GLD) is published online in the Dzongkhag website and data submitted to NSB</p>	<p>GLD contain all monthly, annual and terminal indicators to monitor APAs of the LG. It will be collected by GAOs and submitted to DSOs and DSOs will validate and submit to NSB and disseminate</p>	<p>Administrative, secondary and terminal data</p>	<p>Annually</p>	<p>Gewog Sectors</p>
<p>Timeline by which the Economic Census of Bhutan (ECoB) is conducted</p>	<p>The ECoB will be coordinated and conducted by NSB and actual field data collection and coordination will be done by DSOs</p>	<p>Primary data collection</p>	<p>Quinquennial (Once in five years)</p>	<p>100% field enumeration from the field</p>

Section 5: Requirements from other Ministries, Agencies & Dzongkhags

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
All CPI data Outlets at Dzongkhag	Timeline by which the Monthly Consumer price index (CPI) is published	Required statistical information	In order to produce monthly CPI	For publication of the CPI reports, data needed are 100%	The CPI publications/reports will be delayed or not be published/reported which will in turn hamper the monitoring and evaluation
All Gewogs (GAOs), Sectors at Dzongkhag	Timeline by which the Annual Dzongkhag Statistics (ADS) is published online	Administrative support and provide us the required statistical information/ real time ADS data from all relevant sectors	In order to produce ADS data from different sources are required	For publication of the ADS, data needed are 100%	The publication/report will be delayed or not be published/reported and cannot achieve the target
All Sectors at Dzongkhag	Timeline by which the Dzongkhag at A Glance is published (DAG)	Financial and administrative support to Dzongkhag Statistical Officers in coming up with the DAG report	The DAG serves as an important Dzongkhag socio-economic indicators/information for the high profile dignitaries and visitors etc.. in the Dzongkhags.	150-200 copies of DAG to be published and printed annually and requires adequate amount of fund allocation for DSOs travels to collect, compile and for printing the DAG	Without which the DAG cannot be published and printed annually. Support needed from Dzongkhag is 100%.
All Gewogs (GAOs), Sectors at Dzongkhag	Timeline by which the Gewog level data-base is published online in the Dzongkhag website and data submitted to NSB	Administrative support and provide us the required statistical information/ real time GLD data from all relevant sectors	In order to produce GLD, data from different sources are required	For publication of the GLD, data needed are 100%	The publication/report will be delayed or not be published/reported and cannot achieve the target