NATIONAL STATISTICS BUREAU

PERFORMANCE AGREEMENT

BETWEEN

DIRECTOR AND OFFICIATING CHIEF STATISTICAL OFFICER

Coordination, Information and Research Division

(July 1, 2017 – June 30, 2018)

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Preamble

The Performance Agreement is entered into between the **Director and the Officiating Chief Statistical Officer, Coordination, Information and Research Division**, National Statistics Bureau.

The objectives of this Performance Agreement are:

a) To establish clarity and consensus about annual priorities for the National Statistics Bureau consistent with the 11th Five Year Plan, and Government's other priorities;

b) To make the **Coordination, Information and Research Division** fully responsible for driving implementation and delivering the results against the annual priorities; and

c) To provide an objective and fair basis for evaluating the **Division's** overall performance at the end of the year.

The Performance Agreement represents an important accountability mechanism for inculcating a performance based culture at all levels of government.

THEREFORE, the parties hereto agree as follows:

Section 1: Vision, Mission and Objectives

Vision

Quality and timely statistics for evidence-based policy and decision making.

Mission

Provide timely, relevant and reliable statistics consistent with international principles and standards.

Objectives

1) To ensure availability of timely, relevant and reliable official statistics;

2) To enable effective and efficient public service delivery;

3) To streamline and institutionalize standard data collection system;

4) To provide effective and efficient direction and operational services;

5) To ensure full utilization of budget;

6) To enable effective and efficient ICT Service delivery; and

7) To implement National Integrity and Anti-Corruption Strategy.

Mandates of the Coordination, Information and Research Division

1. Develop and maintain statistical information system – data repository (one stop shop for statistical information and);
2. Improve storage, accessibility and dissemination of statistics;
3. Familiarize statistical literacy and promotion of various strategic initiatives for the dissemination of statistical information;
4. Communications and governance related to statistical personnel (Statistical management practices, process, service standards);
5. Review the existing Parenting framework and implement;
6. Establish institutional linkages with international statistical bodies for further strengthening the statistical system;
7. Compile and publish Statistical Yearbook, Annual Dzongkhag Statistics, Socio-economic indicator, Gewog level database, Bhutan/Dzongkhag/Gewog at A Glance, Quarterly SDMX NSDP;
8. Provide data to the National and International Agencies;
9. Prepare System of Designated Statistics of Bhutan;
10. Coordinate and facilitate provision of technical assistance to other agencies in collaboration with line Divisions;
11. Facilitate and provide technical expertise to other agencies on research methodology;
12. Research inputs on survey methods, variables in keeping with national needs and international best practices;
13. Explore innovative ways/tools to carry out methods of data collection;
14. Provide research inputs in producing quality statistics;
15. Build research capability in line agencies;
16. Conduct workshops and training for statistical personnel from time to time in order to keep abreast of statistical techniques and other developments;
17. Develop national statistical calendar/Advance Release Calendar;
18. Leverage on GPMS and MaX to push for data demand and strengthen overall statistical system
19. Conduct Statistical Conference; and
20. Design layout of reports and publication.

Section 2: Objectives, Success Indicators & Target

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To ensure availability of timely, relevant and reliable official statistics	17	Collect, compile, analyze and publish monthly, quarterly and annual official statistics reports	Timeline by which the quarterly comparative Socio-Economic Indicators (SEI) is published	Date	2	60 days after end of the quarter	75 days after the end of the quarter	90 days after the end of the quarter	100 days after the end of the quarter	Not able to produce quarterly
			Timeline by which the annual Statistical Yearbook of Bhutan (SYB) is published	Date	4	30 Oct. 2017	30 Nov 2017	30 Dec. 2017	30 Jan. 2018	Later than 30 Jun. 2018
			Timeline by which the annual Dzongkhag Statistics (ADS) is published online	Date	2	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018	30 Feb. 2018	Later than 30 Jun. 2018
			Timeline by which the annual Dzongkhag at A Glance (DAG) is published	Date	2	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018	30 Feb. 2018	Later than 30 Jun. 2018
			Timeline by which the annual Bhutan at A Glance (BAG) is published	Date	2	30 Oct. 2017	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018	Later than 30 Jun. 2018
			Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	Date	1	60 days after end of the quarter	75 days after the end of the quarter	90 days after the end of the quarter	100 days after the end of the quarter	Not able to produce quarterly
		Provide data to the SAARCSTATs & other national and international agencies	Timeline by which the data to the SAARCSTs, other national and international agencies are provided	Days	1	Within three weeks after request	Within four weeks after request	Within five weeks after request	---	Not able to provide

		Conduct socio-economic and thematic analysis	Timeline by which the thematic analysis of high relevance to policy, planning and development identified and analysis report is published[1]	Date	3	30 May, 2018	---	---	---	Later than June, 2018
To enable effective and efficient public service delivery	6	Complete the Bhutan Statistical System review through the conduct of Organizational Development Exercise	Timeline by which the Bhutan Statistical System is reviewed and completed (through the conduct of Organizational Development Exercise)	Date	2	30 Aug. 2017	30 Sept. 2017	30 Oct. 2017	30 Nov. 2017	30 Dec. 2017
		Strengthen accountability transparency, efficiency and effectiveness in governance	Timeline by which the National Statistics Development Strategy is drafted[2]	Date	1	30 Jun. 2018	---	---	---	Later than Jun. 2018
		Enhance efficiency and effectiveness of public service delivery	No. of trainings to data producers (Govt.) on statistical software (Survey solutions - CAPI, SPSS, Stata) conducted	Number	1	2	1	---	--	Not able to train
		Draft Data Reporting Guideline between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Date	0.5	28 Feb. 2018	30 Mar. 2018	30 Apr. 2018	30 May. 2018	30 Jun. 2018
		Draft Statistical Parenting Framework for endorsement*[3]	Timeline by which the Statistical Parenting Framework is drafted for endorsement	Date	1	30 May. 2018	---	---	---	Later than Jun. 2018
		Conduct Need Assessment Study and	Timeline by which the Capacity Building Need	Date	0.5	30 Jun. 2018	---	---	---	Later than

[1] This SI will have to be implemented by the Officers who are to be joined from the SERAD as recommended by the ODE
[2] For this SI, the Policy and Planning Services will be the lead to implement in collaboration with other Divisions, ministries and agencies.
[3] This SIs are to be supported by the HR Services

		develop capacity building plan*	Assessment Study is conducted and a plan developed							Jun. 2018
To streamline and institutionalize standard data collection system	2	Support GPMD to evaluate the Annual Performance Agreements	Timeline by which the evaluation of the APA 2016-17 is supported	Date	2	30 Jan. 2018	30 Mar. 2018	30 May. 2018	30 Jun. 2018	Later than Jun. 2018
To ensure full utilization of budget[4]	5	Ensure full budget utilization	Percentage of budget utilization	Percent	5	100	-	-	-	<100
To enable effective and efficient ICT Service delivery[5]	3	Enhance basic ICT skills of non ICT staff members	Percentage of non ICT staff trained	Percent	1	50	45	40	35	30
		Improve public service delivery through innovative ICT services/improve LAN and internet services	Acceptable downtime of LAN and internet connectivity per incidence	Days	1	1	1.5	2	2.5	>2.5
		Ensure compliance to e-GIF standards	Percentage compliance to e-GIF standards	Percent	1	100	-	-	-	<100
To implement National Integrity and Anti-Corruption Strategy[6]	2	Conduct face to face sensitization program on Ethics and Integrity Tools by concerned ToT participants (Gift Rules & its management,	Percentage of Employees sensitized on: - Gifts, Conflicts of Interest, Code of Conduct, Asset Declaration and Grievance Redress Mechanism	Percent	2	Above 90	89-80	79-70	69-60	59 and below

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[4] Mandatory objective from the Ministry of Finance for all Divisions. All Divisions are required to ensure the full utilization of the budget while Admin & Finance Services is the lead to achieve it [Accounts and Finance Services].

[5] Mandatory objective from the Ministry of Information and Communications. While all Divisions are required to facilitate this SIs achievement, the Admin & Finance Services [ICT Section] in collaboration with the Training Section of the Coordination and Information and Research Division [CAIRD] is required to implement the success indicator relating to training of the non-ICT staff. But other two success indicators are to be lead by the Admin & Finance Services. However, for the eGIF standards and compliance, ICT Section of the Admin & Finance Services may have to collaborate with the Data Repository Section of the CAIRD.

[6] Mandatory objective from the Anti-Corruption Commission. While all Divisions are required to facilitate this SIs achievement, the Admin & Finance Services [HR Section] is the lead to ensure its achievement.

		Asset Declaration Rules & its management, Conflicts of Interest Declaration & its management, Code of Conduct and Grievance Redress Mechanism)									

Section 3: Trend values of success indicators

Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
To ensure availability of timely, relevant and reliable official statistics	Collect, compile, analyze and publish monthly, quarterly and annual official statistics reports	Timeline by which the quarterly comparative Socio-Economic Indicators (SEI) is published	Date	One report published in each quarter after 60 days of the end of the quarter – 4 reports in total.	One report published in each quarter after 60 days of the end of the quarter – 4 reports in total.	One report published in each quarter after 60 days of the end of the quarter – 4 reports in total.	One report published in each quarter after 60 days of the end of the quarter – 4 reports in total.	One report published in each quarter after 60 days of the end of the quarter – 4 reports in total.
		Timeline by which the annual Statistical Yearbook of Bhutan (SYB) is published	Date	Annual SYB published by 30 Oct. 2016 – 1 report	Annual SYB published by 30 Oct. 2016 – 1 report	Annual SYB published by 30 Oct. 2016 – 1 report	Annual SYB published by 30 Oct. 2016 – 1 report	Annual SYB published by 30 Oct. 2016 – 1 report
		Timeline by which the annual Dzongkhag Statistics (ADS) is published online	Date	Annual Dzongkhag Statistics is published online by 30 Dec. 2017	Annual Dzongkhag Statistics is published online by 30 Dec. 2017	Annual Dzongkhag Statistics is published online by 30 Dec. 2017	Annual Dzongkhag Statistics is published online by 30 Dec. 2017	Annual Dzongkhag Statistics is published online by 30 Dec. 2017
		Timeline by which the annual Dzongkhag at A Glance (DAG) is published	Date	NA	NA	NA	20	20
		Timeline by which the annual Bhutan at A Glance (BAG) is published	Date	BAG is published by 30th Oct. 2017	BAG is published by 30th Oct. 2017	BAG is published by 30th Oct. 2017	BAG is published by 30th Oct. 2017	BAG is published by 30th Oct. 2017
		Timeline by which the	Date	NA	NA	NA	One report	One report

		quarterly SDMX National Summary Data Page (NSDP) is published						published in each quarter after 60 days of the end of the quarter	published in each quarter after 60 days of the end of the quarter
	Provide data to the SAARCSTATs & other national and international agencies	Timeline by which the data to the SAARCSTs, other national and international agencies are provided	Days	1	1	1	1	1
	Conduct socio-economic and thematic analysis	Timeline by which the thematic analysis of high relevance to policy, planning and development identified and analysis report is published	Date	1	1	1	1	1
To enable effective and efficient public service delivery	Strengthen accountability transparency, efficiency and effectiveness in governance	Timeline by which the National Statistics Development Strategy is drafted	Date	1	0	0	0	1
	Draft Data Reporting Guideline between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Date	0	0	0	0	1
	Draft Statistical Parenting	Timeline by which the Statistical Parenting	Date	0	0	0	0	1

	Framework for endorsement	Framework is drafted for endorsement						
	Conduct Need Assessment Study and develop capacity building plan	Timeline by which the Capacity Building Need Assessment Study is conducted and a plan developed	Date	0	0	0	0	1
	Complete the Bhutan Statistical System review through the conduct of Organizational Development Exercise	Timeline by which the Bhutan Statistical System is reviewed and completed (through the conduct of Organizational Development Exercise)	Date	0	0	0	0	1
To streamline and institutionalize standard data collection system	Support GPMD to evaluate the Annual Performance Agreements	Timeline by which the evaluation of the APA 2016-17 is supported	Date	0	0	0	1	1
To ensure full utilization of budget	Ensure full budget utilization	Percentage of budget utilization	Percent	NA	NA	NA	NA	100
To enable effective and efficient ICT Service delivery	Enhance basic ICT skills of non ICT staff members	Percentage of non ICT staff trained	Percent	NA	NA	NA	NA	50
	Improve public service delivery through innovative ICT services/improve LAN and internet services	Acceptable downtime of LAN and internet connectivity per incidence	Days	NA	NA	NA	NA	1
	Ensure compliance to e-GIF standards	Percentage compliance to e-GIF standards	Percent	NA	NA	NA	NA	100
To implement	Conduct face to	Percentage of	Percent	NA	50	70	80	Above 90

National Integrity and Anti-Corruption Strategy	face sensitization program on Ethics and Integrity Tools by concerned ToT participants (Gift Rules & its management, Asset Declaration Rules & its management, Conflicts of Interest Declaration & its management, Code of Conduct and Grievance Redress Mechanism)	Employees sensitized on: - Gifts, Conflicts of Interest, Code of Conduct, Asset Declaration and Grievance Redress Mechanism						

Section 4: Definition of Success Indicators

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the quarterly comparative Socio-Economic Indicators (SEI) is published	Comparative Socio-Economic Indicators for Bhutan	Through official correspondences and e-mails (Admin, Survey & Census Data)	Quarterly	From relevant ministries and agencies, corporations and private firms. Published quarterly SEI reports available only at CAID, NSB.
Timeline by which the annual Statistical Yearbook of Bhutan (SYB) is published	Annual Statistical Year Book of Bhutan (SYB)	Through official correspondences, mails and field visits (includes all admin, survey & census data)	Annually	From relevant ministries, agencies, corporations and private companies. Accessible at published SYB book at NSB's website
Timeline by which the annual Dzongkhag Statistics (ADS) is published online	The respective Dzongkhag Statistical Officers should collect, compile, analyze and publish the ADS online in the Dzonkhag's website and submit the data to NSB to disseminate online in NSB's website.	Primary and secondary data (survey & admin data)	Annually	Dzongkhag, Gewog and Thromde sectors, official publications (national, regional and local)
Timeline by which the annual Dzongkhag at A Glance (DAG) is published	The respective Dzongkhag Statistical Officers should collect, compile, analyze and publish the DAG online in the Dzonkhag's website and submit the data to NSB to disseminate online in NSB's website & also print.	Primary, secondary data (Admin)	Annually	Annual Dzongkhag Statistics Report. Will be available at NSB's website.
Timeline by which the annual Bhutan at A Glance (BAG) is published	Bhutan at A Glance	Through official correspondences and e-mails. Primary, secondary and admin.	Annually	From relevant ministries and agencies, corporations and private firms. Will be available at NSB's website.
Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	National Summary Data Page is the quarterly report that provides the macro-economic information of the country.	Primary and secondary data.	Quarterly	Quarterly and annual publications from the RMA, MoLHR, MoF & NSB.

Timeline by which the data to the SAARCSTs, other national and international agencies are provided	SAARCSTATs- SAARC Statistical Organizations Office	Secondary data	Annually	Admin & terminal
Timeline by which the thematic analysis of high relevance to policy, planning and development identified and analysis report is published	Relevance to policy and planning	Survey/research	Annually	Primary & terminal data from the respondents and publications respectively
Timeline by which the Bhutan Statistical System is reviewed and completed (through the conduct of Organizational Development Exercise)	The Bhutan Statistical System review to be completed through the conduct of Organizational Development Exercise	Administrative data	Annually	Administrative record
Timeline by which the National Statistics Development Strategy is drafted	Strategy to develop statistics in the Bhutan Statistical System	Admin	Annually	Admin
No. of trainings to data producers (Govt.) on statistical software (Survey solutions - CAPI, SPSS, Stata) conducted	--	Admin	Annually	Admin
Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	It is a clear Data reporting guideline between Gewog, Dzongkhag, Thromde, Ministries/agencies and NSB	Administrative Data	Annually	Administrative record
Timeline by which the Statistical Parenting Framework is drafted for endorsement	To bring the line Ministries and agencies Statistics offices under parent agency of NSB, review the existing Parenting Framework, customize it to NSB's requirement for implementation (clear mandate and ToR, communication, Governance, competency framework)	Administrative	Annually	Administrative record
Timeline by which the Capacity Building Need Assessment Study is conducted and a plan developed	This is to facilitate and build statistical capability of data (creating data literacy) among users in Ministries and Agencies. NSB to conduct a need assessment	Administrative data	Annually	Administrative records

	study on data usage and develop capacity building plans and programs.			
Timeline by which the evaluation of the APA 2016-17 is supported	APA evaluation [NSB participating in the National Technical Committee] is one of the core mandates of NSB to support GPMD	Administrative	Annually	Admin record
Percentage of budget utilization	This Success Indicator measures the amount variation between revised budget and expenditure of an agency for a fiscal year.	Through analysis of annual budget and expenditure	Annually	MYRB
Percentage of non ICT staff trained	This success indicator measures the percentage of staffs other than ICT professional provided with training on basic ICT skills. This will reduce the turn around time of providing basic troubleshooting services. The training will be provided by ICT Division.	Admin records on trainings conducted	Biannually	Ministries/Agencies/Thromdes/ Dzongkhags
Acceptable downtime of LAN and internet connectivity per incidence	This success indicator measures the minimum downtime of LAN and internet connectivity in Ministries/Agencies/Thromde/Dzonkghag administration office. If the downtime is caused by incidents which are out of ICT Division's control, ICT Division should maintain a record of such incidences and provide periodic report to DITT. This downtime does not include the travel time for ICT officers working in Dzongkhag need to travel to gewogs/CC to rectify connectivity issues.	Ministries/Agencies/Thromde/Dzongkhag records	Monthly	Ministries/Agencies/Thromdes/ Dzongkhags
Percentage compliance to e-GIF standards	This success indicator measures and ensures that Ministries/Agencies/ Thromdes/dzongkhags comply to e-GIF standards in all ICT related activities.	records of e-GOV review meetings	Biannually	Ministries/Agencies/Thromdes/ Dzongkhags
Percentage of Employees sensitized on:	This indicator will measure the proportion of employees sensitized	• Supporting documents from	Annually	All Public agencies that have signed APA

| - Gifts, Conflicts of Interest, Code of Conduct, Asset Declaration and Grievance Redress Mechanism | through face to face sensitization program on the above mentioned Ethics and Integrity Management Tools. The indicator will assess both the proportion of employees sensitized and the level of awareness created among the employees on the tools. Of the total weightage (100 percent), 40 percent is assigned on the delivery part and 60 percent on the level of awareness created. Further 40 percent weightage is apportioned as:
1) No. of tools sensitized – 5 tools (10%);
2) Mode of Delivery - face to face sensitization program (10%);
3) Duration - one day or more (10%); and
4) Percent of employees sensitized – 80 & above (10%).

The agencies will report on the above weightage (40 percent) using the standard form developed by ACC. | the agencies
• Questionnaire based desk survey | | |

Section 5: Requirements from other Ministries, Agencies & Dzongkhags

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
ROYAL CIVIL SERVICE COMMISSION	Timeline by which the Statistical Parenting Framework is drafted for endorsement	Require guidance and advise to develop the Parent Agency Framework	NSB may not be able to draft and need support	---	Statistical Parent Agency Framework may not be drafted
ROYAL CIVIL SERVICE COMMISSION	Timeline by which the Capacity Building Need Assessment Study is conducted and a plan developed	Guidance required to conduct the need assessment study and to develop a plan	The Need Assessment Study and Capacity Development Plan to be as per the guidance of the Commission	---	May not be able to develop plan
All Dzongkhags	Timeline by which the annual Dzongkhag Statistics (ADS) is published online	DSOs to collect, compile, validate and upload in their respective Dzongkhag's website	ADS report is an Official Statistics Report which is useful for the Dzongkhag	---	ADS report may not be published
All Dzongkhags	Timeline by which the annual Dzongkhag at A Glance (DAG) is published	DSOs need to collect, compile, validate and upload online in the Dzongkhag Website and submit data to NSB	DSOs to upload the DAG in their Dzongkhag website which is very useful to the Dzongkhags	---	20 Dzongkhag's DAGs may not be published at NSB website
MINISTRY OF LABOUR & HUMAN RESOURCES	Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	Quarterly SDMX NSDP data required to be uploaded on the Ministry's website	Quarterly SDMX NSDP data is essential for the dissemination of macro-economic indicators on NSB's webpage online	---	Cannot publish quarterly SDMX on time
MINISTRY OF FINANCE	Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	Data required for the publication of the Quarterly SDMX NSDP	To disseminate macro-economic indicators online	---	Quarterly SDMX NSDP may not be published on time.
All Ministries	Timeline by which the	Ministries will be	NSD Strategy	---	NSDS may not

	National Statistics Development Strategy is drafted	requested to submit the details on respective Ministries' Designated Statistics	document will contain all Ministries' statistics		be finalized
BHUTAN INFORMATION COMMUNICATION MEDIA AUTHORITY	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
CENTRE FOR BHUTAN STUDIES	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
GROSS NATIONAL HAPPINESS COMMISSION	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
JUDICIARY	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
NATIONAL COMMISSION FOR WOMEN & CHILDREN	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
NATIONAL ENVIRONMENT COMMISSION	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
ROYAL CIVIL SERVICE COMMISSION	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
TOURISM COUNCIL OF BHUTAN	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time

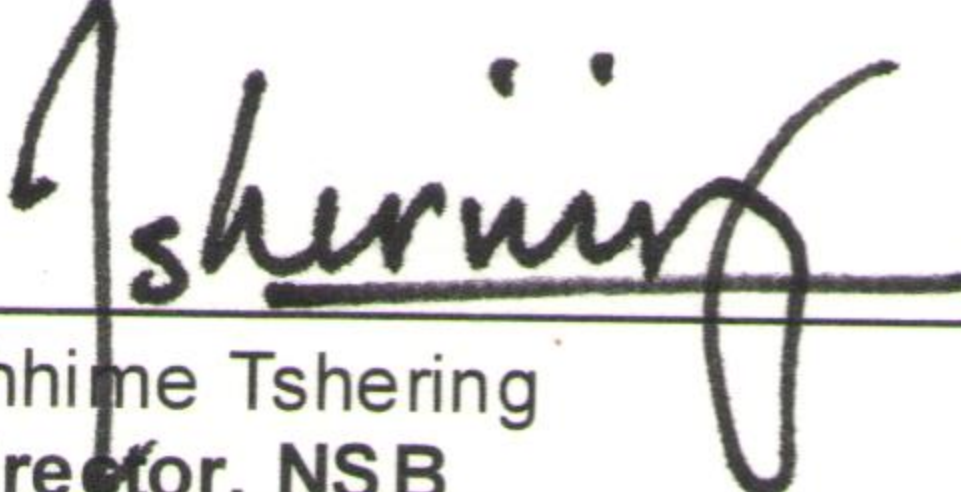|					
GROSS NATIONAL HAPPINESS COMMISSION	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Reporting guideline may not be drafted
NATIONAL COMMISSION FOR WOMEN & CHILDREN	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Reporting guideline may not be drafted
NATIONAL ENVIRONMENT COMMISSION	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Reporting guideline may not be drafted
TOURISM COUNCIL OF BHUTAN	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Reporting guideline may not be drafted
All Ministries	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Data reporting guideline may not be comprehensive
NATIONAL ENVIRONMENT COMMISSION	Timeline by which the environmental accounting and statistics report is	Environmental related statistics required	Data required to publish official statistics	---	Report may not be published on time

	published				
MINISTRY OF INFORMATION & COMMUNICATIONS	Percentage of non ICT staff trained	Need fund/expertise to conduct training for non-ICT staff	NSB didnot budget for this training	---	Cannot train the non-ICT staff

Whereas,

I, the **Officiating Chief Statistical Officer, Coordination, Information and Research Division,** commit to the **Director**, National Statistics Bureau to deliver the results described in this Annual Performance Agreement.

I, the **Director,** commit to the **Officiating Chief Statistical Officer, Coordination, Information and Research Division,** on behalf of the National Statistics Bureau, Government and the people of Bhutan, to provide the necessary fund and resources for delivery of the results described in this Annual Performance Agreement.

SIGNED:

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Chhime Tshering
Director, NSB

07/08/17
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Date:

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Birkha Gurung
Officiating Chief Statistical Officer, CAIRD

7 August 2017
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Date: