



དཔལ་ལྷན་འབྲུག་གཞུང་།
རྒྱལ་ཡོངས་ཚུལ་དཔྱད་བཀོད་འཛིན།

NATIONAL STATISTICS BUREAU
ROYAL GOVERNMENT OF BHUTAN



NSB/HRM/14/2017/

6th November, 2017

OFFICE ORDER

As decided during the 3rd NSB Monthly Coordination Meeting, it has been decided to adopt a Staff Welfare Scheme for the officials of NSB HQ with immediate effect.

The main objective of the NSB Staff Welfare Scheme is to help the members and their dependents in times of need. The details of the scheme are as follows:

1. Scope

- Death of member or his/her dependents listed below:
 - Parents/foster parents
 - Spouse
 - Mother/Father-in-law
 - Children
 - Grandparents of the member
 - Immediate brothers/sisters
- Child birth
- Illness of a member as deemed necessary by the management

2. Benefits

- Nu. 50,000 in the event of death of a member
- Nu. 35,000 in the event of death of spouse, children and immediate parents
- Nu. 15,000 in the event of death of grandparents and parent-in-law/brothers/sisters
- Nu. 12,000 for baby shower
- Nu. 12,000 for illness of the member

3. Fund

- Ad-hoc contribution by the members with equal percentage based on the amount/benefits to be claimed.

4. Claim procedures

- In the event of occurrence of the above mentioned events to any member, the HR shall seek approval from the Director for the release of fund and submit to the accounts section for further action.



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This order is issued for guidance and strict compliance of the aforementioned terms for the NSB Staff Welfare Scheme as endorsed and agreed by the members during the 3rd Monthly Co-ordination Meeting held on 19th October, 2017..

(Chhime Tshering)

Director

Cc:

1. The Principal Secretary to the Hon'ble Prime Minister, Gyalyong Tshokhang, Thimphu for kind information.
2. All NSB HQ officials for information.
3. The Offtg. Head, AFS for information and necessary action.
4. The HRO, AFS for information and necessary action.
5. Notice Board.



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ANNEXURE 1

Staff Welfare Scheme (SWS)

5. Objective

- To help the members and their dependents in times of need

6. Scope

- Death of member or his/her dependents listed below:
 - Parents/foster
 - Spouse
 - Mother/Father-in-law
 - Children
 - Grandparents of the member
 - Immediate brothers/sisters
- Child birth
- Illness of a member as deemed necessary by the management

7. Benefits

- Nu. 50,000 in the event of death of a member
- Nu. 35,000 in the event of death of spouse, children and immediate parents
- Nu. 15,000 in the event of death of grandparents and parent-in-law/brothers/sisters
- Nu. 12,000 for baby shower
- Nu. 12,000 for illness of the member

8. Fund

- Ad-hoc contribution by the members with equal percentage based on the amount/benefits to be claimed.

9. Claim procedures

- In the event of occurrence of the above mentioned events to any member, the HR shall seek approval from the Director for the release of fund and submit to the accounts section for further action.



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